

**Collins-Maxwell Athletic Boosters**  
**Meeting: Wednesday, July 12, 2017 @ 6 p.m.**

1. Call meeting to order @ 6:00 p.m.
2. Approval of minutes from 5/31/17 meeting
  - Sarah Dvorak motioned for approval
  - Tara Huntrods approved.
3. Treasurer's Report
  - Current Balance - \$47,371.05
  - Refund \$65 to Tara Huntrods for city Spartan signs – local businesses & families are working on replacing the signs.
    - Tara Huntrods has received enough donations to fulfill our city Spartan signs. Thank you Tara!
4. Upcoming Expenses
  - See page 2 of the agenda
5. Old Settlers
  - Email was sent to school asking interest of coaches to have their athletes in the Booster parade entry.
    - Coaches on board per Troy Houge-CM Athletic Director
  - Confirm plans & assign tasks
    - Deb Hartgers and Cheryl Fricke to organize CM Athletic Booster Old Settlers parade entries along with float with our CM Spartan mascot Leo (AKA Noah Rhoades) and kids in their new fall sports uniforms.
    - Tara Huntrods will donate hayrack for our CM Booster float for Old Settler's parade.
6. Membership
  - Distribution of letter – Mailing, Facebook, Old Settlers, Open Houses?
    - Distribution letter completed, Beth Caple just needs to add an address to it.
    - Beth will distribute Membership letter on Facebook, CM Athletic Boosters Spartan website, Old Settler, and CM School newsletter.
    - Beth will get in touch with Lisa in our CM School Business Office on where Cm Booster memberships should be turned into.
7. Sponsorship
  - Update form to remove the "founding sponsor" from form.
    - Sponsorships typically started at beginning of school year. Maybe we should change to end of school year. Tabled until next meeting.
  - Founding sponsor plaque & window clings designed and will be ordered after 7/12/17 meeting.
  - Individual plaques will be designed & ordered next.
  - Will need 43 activity passes.
  - Still need to make gift certificates and banner to recognize top sponsors.
8. Tailgate Meals at Football Games
  - School would like for us to reconsider our previous decision to have the tailgate meals on campus.
    - Bryce Caple motioned to keep tailgate on campus
    - Beth Caple second and approved motion
  - Do we want tailgate meal at all games or first game & homecoming?
    - Decided to do tailgate meal at first football game.
  - Sarah Dvorak volunteered to organize tailgate meal(s).
    - Sarah will organize and share at next meeting
9. Tent Purchase

- Cross Country had a CMB tent to use at every meet – need to replace.
- Received quotes to purchase new tents.
- Discussed with school & cross country coach that tents would now be a “community tent” that the boosters or any outdoor sport can use.
  - **Bryce Caple motioned to purchase 2-10 x 15 CM Spartan tents for \$3015.00.**
  - **Beth Caple second motion for approval.**

#### 10. Summer & Fall Clothing Order

- Online order through Graphic Edge
  - **Currently at \$900.00 for online clothing orders.**

#### 11. Concession Stands

- Plan to for workers, set up, Sign-up Genius, etc.
  - **Sue Tankersley explained having local groups sign up for concessions is a great system! We get people who actually show up and work and these school/church groups can make some money for their foundations. It's a win/win situation!**
  - **This will be Sue and Marcy's third year to do concessions for all sports and this will also be their last year. Will start to transition and train others interested in filling these positions.**
  - **Amy and Cheryl would like to see spreadsheet for payout to group helper concessions last year from Sue, so they can get an idea of total payouts. Will adjust these payouts to a smaller allocation due to our school size. Sue to get those figures at next meeting.**
  - **Sue needs four popcorn machines cleaned. Susie Livesay will research popcorn cleaners and get back to us at next meeting.**
  - **Susie Livesay to email out sign-up genius for concessions to coaches first, school, and then parents.**
- Any equipment purchases needed?
  - **Not at this time.**

#### 12. Officers for 2017-2018

- Election at September meeting.
- Interest in officer positions
  - **Amy will be done as President this year. Another President will need to be nominated.**
  - **Melissa is willing to continue with Sponsorships.**
  - **Cheryl not sure to take on Vice President again.**
  - **Marcy not sure to take on Secretary again.**
  - **Sue is still our Treasurer for CMB and is willing to take on Treasurer position.**
  - **Tara is willing to continue to manage our CM Athletic Boosters website.**
  - **Beth not sure to take on Memberships next year.**

13. **Miriam Titus stopped into our meeting to let us know she is donating a quilt she made of old CMB football jersey's she cut out with just the numbers, along with royal blue, black, and sliver coordinating fabrics as a CM Spartan quilt. She is donating this quilt to CM Athletic Boosters for us to auction off at our next CM Booster fundraiser. Thank you Miriam! It's beautiful!**

14. Next meeting - **Monday, August 14<sup>th</sup> at 6:00 p.m., in Collins-Maxwell MS/HS Commons**

15. Adjourn **@6 :57 p.m.**

**ANTICIPATED COSTS FOR 2017-2018**

| <b>Expense</b>   | <b>Cost</b> | <b>Remaining Balance</b> |
|--|-------------|--------------------------|
| Current Balance  | 47,371.05   | 47,371.05                |
| Remaining uniforms (estimate, does not include FB pants, JH football, soccer, cheer, & drill team) | 30,000.00   | 17,371.05                |
| Tents (2)  | 3,015.00    | 14,356.05                |
| Sponsorship item – Window clings & Founding Sponsor Plaque   | 350.00      | 14,006.05                |
| Sponsorship item – 43 activity passes \$75(need to confirm cost)                                   | 3225.00     | 10,781.05                |
| Sponsorship item – individual plaques & banner   | 300.00???   | 10,481.05                |
| Concession start up  | 2500.00     | 7981.05                  |
| Team donation for end of season awards \$100 for each team (24)                                    | 2400.00     | 5581.05                  |

\*\*\*NOTE – will receive money from CMB account in August \$10,000-12,000 (estimated).

**CONCESSIONS**

- **Sue Tankersley estimates our current CMB Boosters check book at \$28,700.00.**
- **Fall concessions will have to start at Collins Elementary school until our new gym is finished painting. It will be limited food items.**

**UNIFORMS**

- **Amy asked if we would prefer to pay for uniforms invoice to invoice or pay one lump sum at end of year.**
  - **Deb motioned to pay invoice to invoice.**
  - **Sarah second motion for approval.**