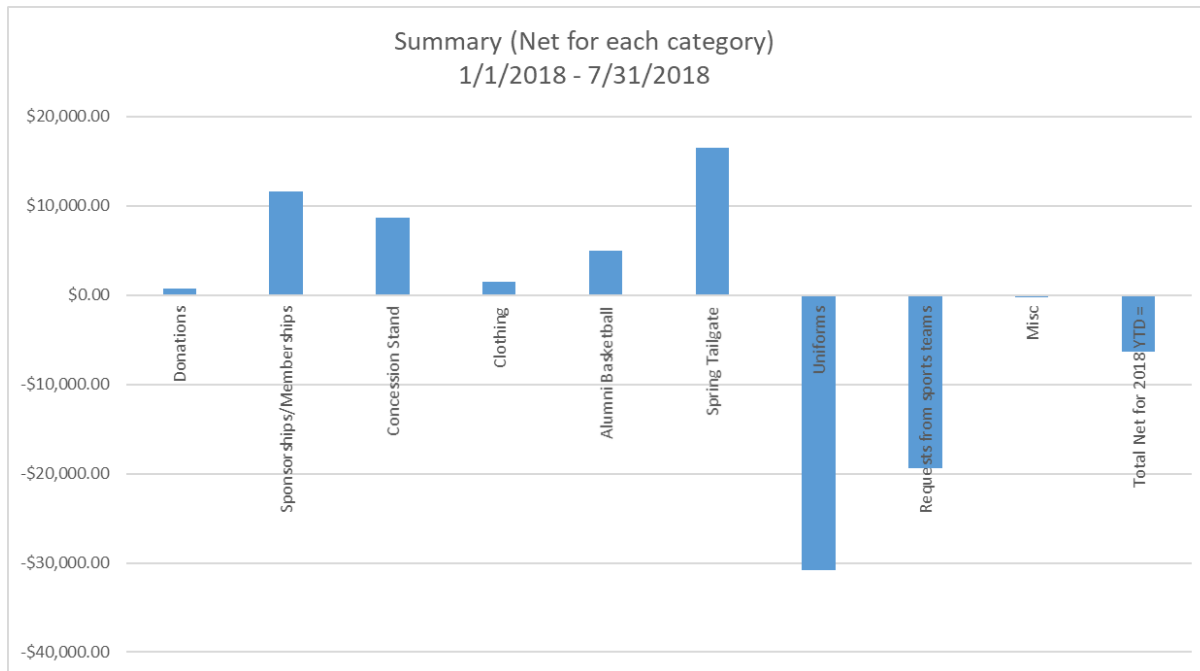


1. Call meeting to order : 6:02 PM
2. Treasurer's report (You can see attached financial handout for details.)
  - a. Starting Balance: \$49,867.14
  - b. Actual Balance: \$38,906.96
  - c. Anticipating Balance: \$22,210.96

The balance is reflected from the end of July. For the month of August, Tara had \$40 worth of donations of cash and Becky has added \$1064 in the bank and \$668 in Square since last meeting. Sue Tankersley also had to write a check to Tara Huntrods for parade supplies and website application to take tickets for booster bash.

Updated Summary of spend for calendar year:



There was a specific question about clothing. For the calendar year, we have netted a positive \$1534 with approximately \$1500 more of inventory to sell. All of that inventory has been paid for so we have a potential of an additional \$1500 profit to the club. Becky is placing another order to ensure we have enough clothes to sell during Volleyball/Football/Cross County season as we anticipate selling quite a few during the tailgate on August 17<sup>th</sup>.

### 3. Old Business

a.) There was an email vote to purchase football equipment for the amount of \$6,035 on July 3<sup>rd</sup>. On July 6<sup>th</sup> the vote ended with 24 yes votes and no other votes.

-Susie Livesay asked if the purchased equipment is owned by the school or the boosters. She wants it investigated if the boosters can own property or equipment. See Page 4 (6.b.) for response from Lisa Waddell.

#### b.) Status on purchasing the equipment for Jerry Meinert's request for cross county, track, and volleyball equipment.

- It was approved and the majority of equipment has arrived. Tent stakes and some vertical jump equipment has not arrived yet. Tent takes have been shipped. Sarah continually calls asking for update on the vertical jump equipment.

#### c.) Status of Ford Drive – Tara

-Tara thought it went well but wasn't sure what to expect for the first time. She had plenty of helpers and the student athletes did a great job combing the crowd at the park and truck pulls for them to fill out forms. Marcy Cheville said she heard good feedback. Shawn Johnson, with Ford, said it might take a month to month and a half to get the tally back. They would like to present the check at a home football game if possible.

### 4. New Business

a. Booster bank card – We have a new debit/card to be used to purchase items from coaches approved via the "Request Form" process.

a.) Who should be the "holder" of it? – Treasurer. Sarah gave the card to Kathie Smith on August 8, 2018.

b.) Should change the daily limit to \$5000 or pay a \$2.50 fee when we need it increased?

There was lots of discussion of us getting taxed on a purchase and check if we are sales tax exempt.

-Sue Tankersley asked about the orders we had placed and noticed some of them we paid sales tax. See Page 4 (6.c.) showing email requests were sent asking for reimbursement.

1<sup>st</sup> motion – Motion to set daily limit on debit card to \$1,500, and if we need to increase it we can vote to pay the fee of \$2.50.

i.) 1<sup>st</sup> motion: Dennae Pitcherello

ii.) 2<sup>nd</sup> motion: Dana Denton

iii.) It passed with a vote.

b. Vote on creating a Savings Account for reserve for uniform replacement

Discussion – Sarah Dvorak checked with her accountant and he said the savings account should work fine for tax purposes.

There was a motion to establish a savings account for the Booster Club and transfer \$15,000 to put aside for uniform costs and add to the account each year.

i.) Motion - Kathie Smith

ii.) Second Motion – Marcy Cheville

iii.) It passed with a vote.

c. Review of Cory Crnkovich CM Request form for a \$1000 video recorder.

i.) 1<sup>st</sup> motion to buy the recorder- Beth Caple

ii.) 2<sup>nd</sup> motion – Marcy Cheville

iii.) It passed with vote.

d. Review the amount we provide to each team for the end of the season activity. Last year it was \$100.

- There was discussion that is has been \$100 for a lot of years and we should raise it. Discussion was on giving an amount per player than giving as a whole because large teams it will not end up being much.

- It was tabled for next meeting.

e. Discussion on Athletic Wish list (Sarah emailed coaches.)

- Sarah Dvorak has emailed all the coaches personally about the request form.

- Troy plans to talk to the coaches at a meeting.

- Gary Cummings had submitted a request for balls but still needs to discuss with Troy on the request.

f. Booster table setup at the open houses this fall to recruit parent reps.

- Sarah will be at the elementary open house to sell clothing and try to recruit parents for the club.

g. PM Grant awarded \$2800- Concession stand updates - Create/review plan of how to spend the awarded money

- The check has not arrived yet. We went ahead and ordered a much needed grill.

- Alliant Grant is due and Tara Huntrods asked about any requests. Kathie Smith has sent Tara some requests for concession stands equaling \$3,524.67. Everyone agreed to try for those items.

h. Concession Stand Proposal -

Proposal was mailed to the club in early July. Coaches will be 1<sup>st</sup> to sign up, next HS groups, then outside groups within the community.

- 1<sup>st</sup> motion – Beth Caple

-2<sup>nd</sup> motion – Dana Denton

iii.) It passed with a vote.

i. Fall Sports Tailgate – Marcy

Date: **Friday, Aug. 17<sup>th</sup>**, which is first football game of the year

Location: Bus Barn

Time: 5:00PM-7:00PM

Cost: \$6. Coaches and athletes eat free.

Food: Meat from Golly's locker. We would like the chips, cookies, and paper products to be donated.

Decorations – Beth and Cheryl

Plan to hang photos of athletes and banners

Games in lawn next to concession stand

Sign Up Genius – We need volunteers and donations for that day.

<https://www.signupgenius.com/go/30e0e4faaa928ab9-fall>

- Question to Troy Houge from Marcy Cheville when the fall sports teams will be announced. He suggested the other fall sports, besides football, be announced during half time. He also mentioned the football players can be announced before the game.

-Discussion was to borrow Kathie Smith's bag game this year, but in the future we might want to consider buying our own yard games. Last year a game was damaged and we had to pay the owner. The group agreed to reimburse Kathie if her bag game gets damaged this year.

- Marcy also asked to send out another email about her donation sign up genius and put it on Facebook. Tara Huntrods said she would do that.

-It was requested to whomever is going to advertise for this event to please include a comment that Sponsorship Forms will be available.

-Marcy asked to spend around \$250-\$300 to pay for meat at Golly's Locker.

i.) 1<sup>st</sup> Motion to pay up to \$300 –Kathie Smith

ii.) 2<sup>nd</sup> motion - Sue Tankersley

iii.) IT passed with a vote.

j. Conversations that were addressed during the meeting that were not in the original agenda.

1.) Susie Livesay asked about Boosters donating to the EMS since they will be attending 5 home games and they are using their gas to keep the rig cool or warm.

i.) 1<sup>st</sup> motion to pay them \$150 for gas – Joel Kahler

ii.) 2<sup>nd</sup> motion – Beth Caple

iii.) It passed with a vote.

2.) Susie Livesay motions to give the school money to reimburse softball costs. The Booster Club provided the team \$500 when they went. There was money left over that Troy gave to Sue. The amount to the school would be the left over money and an additional \$500.

i.) 1<sup>st</sup> motion – Susan Livesay

ii.) 2<sup>nd</sup> Motion – Beth Caple

iii.) It passed by a vote.

3.) Susie Livesay asked about donating extra booster money to the school that could be put in their athletic fund to pay for hoops and other equipment. She mentioned they did that in the past as a CMB Booster club. There was lot of discussion on the topic. Some said there was no problems in the past when they donated the money and others expressed concern about gifting money to the school with no record on what they spent it on. Past CMB Booster members said they did not need to keep track of what the school spent it on. It went into the school's athletic fund. Some brought up the issue into looking into tax reasons to gift the money. It was decided to table the discussion for next meeting.

k. Voting on new officers

1.) Nominations or volunteers on President –

Nomination for Sarah Dvorak and Susie Livesay.

a.) New President – Sarah Dvorak

2.) Nominations or volunteers on Vice President -

Nominations for Joel Kahler and Susan Livesay. Joel Kahler declined.

a.) New Vice President – Susan Livesay

2.) Nominations or volunteers on Secretary

Nominations for Tara Huntrods and Dana Denton

a.) New Secretary – Dana Denton

3.) Nominations or volunteers on Treasurer

Nominations for Kathie Smith

a.) New Treasurer - Kathie Smith

4.) Nominations or volunteers on Sponsorships

Nomination for Melissa Robinson

a.) Sponsorships – Melissa Robinson

l. Updates from each committee

1.) Sponsorship Update for new Sponsorship Drive – Melissa Robinson

N/A

- 2.) Spirit – Laurie Merryman  
N/A
- 3.) Clothing – Becky Pointer  
N/A
- 4.) Concessions – Kathie Smith  
N/A

5. **Other Business**

6. **Additional Comments and Open Discussion:**

**Follow up items from the President/Sarah:**

- a. **See above for summary including clothing**
- b. **Email was sent to Lisa W on 8.8 asking if we had to sign a donation form for the items we are buying for the coaches through the Request Form process. Lisa's response was "We do not have a form, nor have I ever used a form before with any other Booster Clubs. I don't know if other booster clubs do anything else except keep records of all purchases and where it went to."**
- c. **Emails sent on 8.8 to two companies (from Jerry's Request Form) asking for a reimbursement on sales tax since we are exempt:**
  - i. **TRX – Order #77131. Amount requested – \$63.16. (Case #384276)**
  - ii. **MF Athletic – Order #385-SO56457. Amount requested – \$102.03**
- d. **All Subcommittee leaders agreed to serve again. They would find their own helpers as needed. Thanks to Laurie, Becky and Kathie!!!!**

7. **Adjournment of Meeting: 7:30 PM**

- a. 1<sup>st</sup> Motion:
- b. 2<sup>nd</sup> Motion:
- c. End Time :

**Next Meeting – August 27 at 6PM  
High School Commons**

**Topics for next meeting:**

- a. List of athletic teams to provide an end of season donation to for a party, awards, etc and how much to give each team.
- b. Review proposal for state qualifying athletes and how much we donate to each team or individual when they qualify for state.
- c. Booster Club Donation to the school
- d. Should we modify our By-laws to have term limits on officer positions? Spending limits without a vote by the club?
- e. Ideas for events for this upcoming year

**Calendar of Events**

**Booster Meetings** 3<sup>rd</sup> Monday of every month in Maxwell HS commons

**August:** 17<sup>th</sup> - Fall Sports Kickoff tailgate (Marcy Cheville)

Fall Sports Clothing Order Sales!

**October:** Homecoming parade and dinner before the game with a pep rally (Molly Camp)